

# Minerva Volunteer Fire Department and Rescue Squad, Inc.

1495 State Route 28N ~ P.O. Box 924 ~ Minerva, N.Y. 12851 ~251-3333

## Application for Junior Membership

Applicants Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_ Date of Birth \_\_\_\_\_

Junior Membership Category

Fire \_\_\_ EMS \_\_\_ Both \_\_\_

School and Grade you are in? \_\_\_\_\_

Training you have (CPR, First Aid, etc.) \_\_\_\_\_  
\_\_\_\_\_

References from Active members of Minerva Vol. Fire Dept. & Rescue Squad

Name & Signature \_\_\_\_\_

Name & Signature \_\_\_\_\_

Name & Signature \_\_\_\_\_ Title \_\_\_\_\_  
Chief, Captain or President

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I, \_\_\_\_\_ Parent, legal guardian of \_\_\_\_\_  
(Print name) (Print name)

give my permission for my son/daughter to participate in the activities of the Minerva Volunteer Fire Department & Rescue Squad as outlined in the Rules and Regulations for Junior Member Fire & EMS. My son/daughter has received, understands and agrees to follow the Junior Rules and Regulation, Junior Constitution and Code of Conduct. I also understand that the membership of my son/daughter may be terminated at any time at the discretion of the Department or myself. I understand that my son/daughter must maintain at least a "C" average in school overall to remain active as a junior member of the MVFD&RS.

I, \_\_\_\_\_, do wish to apply for junior membership in the Minerva  
(Print name)  
Volunteer Fire Department & Rescue Squad. I have read the Junior Rules and Regulation for Fire & EMS, Junior Constitution and Code of Conduct. By signing below I agree to abide by these rules and regulations, by-laws and Code of Conduct. I shall remain active as a Junior Member and shall maintain at least a "C" average overall in school.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Junior Advisor Signature \_\_\_\_\_ Date \_\_\_\_\_

Application Approved \_\_\_\_\_ Denied \_\_\_\_\_ Date \_\_\_\_\_

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## Junior Membership Training and Advancement Program

### Purpose

The purpose of the program is to outline the MVFD&RS Junior Membership program and to define the minimum requirements for advancement within the program.

### Discussion

The intent of the Junior Program is to teach young men and woman about the fire service and Emergency Medical Services (EMS) and to train them to assist senior firefighters and EMS members at emergency scenes. It is the desire of this program that once a junior member reaches the age of 18, that he/she is ready and able to fill the shoes of a trained senior firefight or EMS provider. The program will provide the course outline for training junior fireffights and EMS providers and will establish the minimum requirements for junior advancement, as discussed below.

### Membership Levels

There are two membership levels within the junior program; "Basic" and "Advanced." These levels define the training competency of the junior member.

#### Basic Level

- Includes all new junior program members, as well as existing junior members who have not yet demonstrated the skills required for advanced level.
- This level is designed to provide an education to all members on basic firefighting and EMS terminology, tactics and strategies employed by the MVFD&RS.
- A member at this level is assigned to the junior organization, attends junior training drills and exercises and is NOT allowed to respond to emergency calls.
- Training for members at this level will be at a minimum, as outlined in Attachment A of this program.
- A member at this level does not respond to emergency calls and is not allowed to ride in the ambulance or on fire apparatus.

#### Advanced Level

- Includes members who have attended Basic level training and drills and possesses the knowledge and skills outlined in Attachment B.
- This level is designed to allow junior members who have achieved basic skills and knowledge to advance in their training by allowing them to respond to emergency calls. This is for the purpose of exposing them to a higher level of training, providing real life first hand experiences and getting accustomed to working with senior firefighters and EMS personnel.
- Advanced junior members understand that the officer in charge may determine a members ride status due to the nature of the call. On EMS calls, the patient decides whether or not the advanced junior member may ride with them in the back of the ambulance.
- If a parent/guardian brings the advanced junior member to the scene of an emergency call, the parent/guardian must stay at the scene until the officer in charge takes responsibility for the junior member.
- To advance to this level, a member must demonstrate the knowledge and skills outlined in Attachment B. At least two Junior Advisors must sign the skills sheet attesting to the junior members ability. This skill sheet will be presented by one of the Junior Advisors at the next regular monthly meeting.

Applicant's Initials

Parent/Guardian

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## **Rules and Regulations for Junior Member Fire and EMS**

- Junior members must maintain at least an overall “C” average in school
- Any suspension from school will result in suspension from firefighting or EMS activities.
- No advanced junior member is allowed to leave school for fire or EMS calls without written permission from parent/guardian and the school principal.
- A junior member is not allowed in any environment that required a (SCBA) self contained breathing apparatus or where the officer in charge deems unsafe.
- When asked to leave a scene for misconduct or other infraction, a junior member will be required to return to the fire station.
- Junior members shall abide by the Constitution, By-laws, Code of Conduct and Standard Operating Procedures of the MVFD&RS.
- No junior member may be at the fire station without two regular member present.
- No advanced junior member is allowed to be on a fire/EMS scene without the officer in charge taking responsibility for the advanced junior member.
- Junior members will be issued turnout gear and a pager but no radio equipment or keys.
- Smoking or profanity will not be permitted by any junior member.
- Juniors must complete CPR and First Aid courses within six months of acceptance into the MVFD&RS.
- Junior members will schedule their own meeting night and time in cooperation with the junior leader.
- Juniors will be expected to elect their own officers and follow a chain of command type leadership.
- These rules and regulations will be subjected to amendment as appropriate.

Applicant's Initials

Parent/Guardian

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## Junior Member Constitution

- Candidates must be at least 14 years of age at the time of application. Upon turning 18, junior members may apply for membership as a senior member of MVFD&RS.
- No junior member will be allowed to have or use emergency red lights on their personal vehicle.
- Junior members shall have no voting privileges within the Department, however junior members are encouraged to attend and participate in all regular meetings.
- Junior members shall not be allowed to drive either fire apparatus or the ambulance.
- When participating in fire or EMS activities, junior members must be wearing essential turnout gear, such as helmet, hood, coat, pants etc. as needed for safety.
- On locations of fire or EMS calls, advanced junior members shall be under the direction of the officer in charge at all times and unless otherwise directed, shall stay at the location determined by the officer in charge and **observe** other fire and EMS personnel in their duties.
- Only one junior member shall be allowed in an emergency vehicle (fire apparatus or ambulance) at one time.

Applicant's Initials

Parent/Guardian

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## Junior Member Training and Advancement Program Attachment A

This outline is provided to illustrate the training information and skills in the junior program. It is not intended to be inclusive of all the training received or place limits on what the training will involve. This outline does not have to be followed in any order, especially since some topics will involve training at different times to achieve master skill of the subject.

- \_\_\_ By- Laws and Constitution of the MVFD&RS
- \_\_\_ Safety issues
- \_\_\_ Sexual Harassment
  - What is it
  - How is it dealt with by the MVFD&RS
- \_\_\_ Bloodborne/Airborne pathogens
  - What are they?
  - Exposure threat, risk, intervention
- \_\_\_ Personnel accountability
  - Tag system
- \_\_\_ MVFD&RS Incident Command system
  - Command
  - Operations
  - Safety
  - Water supply, EMS etc
- \_\_\_ Confidentiality
  - HIPPA
- \_\_\_ Staging and rehabilitation
  - Personnel staging
  - Apparatus staging
  - Rehabilitation area
- \_\_\_ Rapid intervention team
  - Purpose
  - How it works
- \_\_\_ Personal protective equipment
  - Issued gloves
  - Dressing “properly” for incident
  - Proper care (inspection, cleaning)
- \_\_\_ Fire apparatus
  - Engines
  - Rescues
  - Ambulance
- \_\_\_ Fire station locations
  - Station # 1 fire and ambulance apparatus
  - Station # 2 Fire Apparatus
- \_\_\_ Basic radio skills
- \_\_\_ Ambulance equipment
  - Equipment names & locations
  - How to use
- \_\_\_ PCR Basic concept

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## Junior Member Training and Advancement Program Attachment A (page 2)

- \_\_\_\_\_ How and why do fires burn
  - Energy
  - Transmission of heat
  - States of matter
  - The combustion process
  - The fire tetrahedron
- \_\_\_\_\_ Fire development and how it spreads
  - Five stages of fire
  - How fire spreads
  - Special considerations
- \_\_\_\_\_ By products of fire
  - Products of combustion
  - Toxic gases
- \_\_\_\_\_ Extinguishing fire
  - Extinguishing agents
  - Classes of fire
  - Facts about water
- \_\_\_\_\_ Hoses and appliances
  - Fire hose construction and sizes
  - Causes and prevention of fire hose damage
  - Fire hose couplings and there importance
  - Nozzles
  - Hose appliances and hose tools
  - Fire hose sizes
- \_\_\_\_\_ Water supply
  - Principles of municipal water supply systems
  - Principles of rural water supply
  - Types of water pressure
- \_\_\_\_\_ Establishing water supply
  - Hydrant hookup
  - Supply hose lays
  - Pumping a hydrant
- \_\_\_\_\_ Self contained breathing apparatus
  - Respiratory hazards and limitations
  - Types and parts
  - Donning and removing

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## Junior Member Training and Advancement Program Attachment A (page 3)

### \_\_\_\_\_ Hand tools (their identification)

- Cutting
- Striking
- Prying
- Pushing
- Pulling

### \_\_\_\_\_ Power tools (their identification)

- Gasoline powered saws
- Hydraulic tools
- Lighting
- Fans

### \_\_\_\_\_ Ventilation

- Advantages of ventilation
- Considerations affecting the decision to ventilate
- Vertical ventilation
- Horizontal ventilation
- Forced ventilation (negative and positive pressure)

### \_\_\_\_\_ Loss control tools

- Philosophy of loss control
- Salvage
- Overhaul

### \_\_\_\_\_ Portable extinguishers

- Types of portable extinguishers
- Extinguishers rating system
- Using portable fire extinguishers

### \_\_\_\_\_ Ground ladders

- Basic parts of a ladder
- Ladder types
- Handling ladders
- General procedures for raising and climbing ladders
- Ladder raises
- Securing the ladder
- Working while on a ladder

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## Junior Member Training and Advancement Program Attachment B

A member of the junior program must be able to demonstrate basic skills and knowledge in the following areas (fore firefighters, EMS or both)

Junior Members Name \_\_\_\_\_

Skill Area	Date	Signed
1) Demonstrates the proper donning of personal protective equipment		
2) Can state the different duties of firefighting and EMS activates		
3) Can state the command structure		
4) Understands the Incident Command System		
5) Understands basic radio techniques		
6) Demonstrates fire hydrant connections (fire)		
7) Demonstrates proper SCBA hook ups (fire)		
8) Understands proper scene safety		
9) Understands sexual harassment issues		
10) Understands bloodborne pathogens concerns, what to do if exposed		
11) Understands Junior member limitations at emergency scenes		
12) Can demonstrate proper ladder evolutions, such as size, type etc. (fire)		
13) Can demonstrate proper hose handling nozzle, stream type, hose sizes (fire)		
14) Understands the names of different hand tools (fire)		
15) Understands ambulance equipment & how to use it.		
16) Understands Patient Confidentiality & HIPPA		

\_\_\_\_\_  
Junior Advisor Name (print) Signature Date

\_\_\_\_\_  
Junior Advisor Name (print) Signature Date